HUDSON FALLS CENTRAL SCHOOL DISTRICT

PART 2: ENROLLMENT/REGISTRATION REQUIREMENTS

Grades 1-12

PLEASE BE PREPARED TO SUBMIT THE FOLLOWING ADDITIONAL REQUIREMENTS AFTER STUDENT IS ENROLLED

Student Name:					
HOL-HOME LANGUAGE OUESTIONNAIDE					
HQL: HOME LANGUAGE QUESTIONNAIRE					
STUDENT RACIAL / ETHNIC IDENTIFICATION FORM					
TRANSPORTATION / SITTER FORM					
PESTICIDE APPLICATION					
STUDENT QUESTIONNAIRE					
IMMUNIZATION RECORDS					
HEALTH HISTORY FORM					
DENTAL HEALTH CERTIFICATE (UPK – 5TH grade)					
COUNTY FORM DSS-2999 (for foster children)					
CHROMEBOOK USER AGREEMENT (grades 4-11)					
AUP – INTERNET USAGE FORM (grade 12)					
ATHELETIC PARTICIPATION REGISTRATION FORM (High School only)					
HFCSD SPORTS PARENTAL APPROVAL FORM (High School & Middle School)					
HEALTH CLASS PERMISSION FORM (Middle School only)					
KINDERGARTEN PARENT INTERVIEW PACKET (Kindergarten Only)					
LEAD SCREENING REPORT (UPK Only)					

HUDSON FALLS CENTRAL SCHOOL DISTRICT Home Language Questionnaire (HLQ)

Dear Parent or Guardian:

In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes English. Your assistance in answering these questions is greatly appreciated.

Thank You

To Be Completed By School Personnel
District: Hudson Falls Central School District School:
Student:
Date of Birth: ID#
Country of Birth:
Number of years enrolled in school outside the US:
Name/Position of School Personnel Completing This Section:
Determination: Possible LEP English Proficient

(Circle all that apply)						
1.	What language(s) is spol home or residence?	English	Spanish	Other	Specify	
2.	What language(s) are sp to the student, in the ho	English	Spanish	Other	Specify	
3.	What language(s) does t		English	Spanish	Other	
4.	What language(s) does	the student speak?	English	Spanish	Other	Specify
5.	What language(s) does t	he student read?	English	Spanish	Other	Specify
6.	What language(s) does t		English	•	Other	Specify
				·		Specify
7.	In your opinion, how we (Please circle one)	II does the student unde	rstand, spea	k, read an	d write English?	
	Understands English:	Very Well	Only a little	!	Not at all	
	Speaks English:	Very Well	Only a little	!	Not at all	
	Reads English:	Very Well	Only a little	!	Not at all	
	Writes English:	Very Well	Only a little	!	Not at all	
	Signature of Parent/Gua	rdian/Other			Date	
						Revised 2016

Hudson Falls Central School District

Student Racial and Ethnic Identification

Student Name: _				Date of B	irth	
	Last	First	Middle		mm/dd/yyyy	
	rent/Guardia	<u>n</u> : PLEASE ANSWE	ER BOTH QUESTION	NS BELOW.	PLEASE READ THEM BEF	ORE YOU
RESPOND.						
FOR QUESTION (1) CHECK ON	<u>LY ONE</u> RESPONSE	THAT BEST DESCR	RIBES YOUR	CHILD.	
FOR QUESTION (2) CHECK ALI	. GROUPS THAT AF	PPLY TO YOUR CHIL	.D. <u>Check a</u>	t least ONE choice.	
	n, Mexican, F	•			or of Spanish origin mear er Spanish culture or orig	
YES , H	ispanic	NO , Not Hisp	oanic			
2. Select one or	r more races	 from the following	g five racial groups.			
North America a (For example: 0	and who mai Cherokee, Mo person havir	ntains cultural ide ohawk, Inuit, etc.) og origins in any of	ntification through	tribal affili	ny of the original peoples ation or community reco r East, Southeast Asia, or orea, Malaysia, Pakistan,	ognition. r the
Philippine Island		•	, ,	, , ,	, , , , ,	
		OTHER PACIFIC IS moa, or other Pac	·	n having or	igins in any of the origina	al
BLACK: A	person havi	ng origins in any of	f the black racial gr	oups of Afr	ica.	
WHITE: A	A person havi	ng origins in any o	f the original peop	les of Euro	oe, North Africa, or the N	⁄liddle
Signature of	Parent/Gua	ardian/Other			Date	
Relationship to	Student (Pl	ease circle one):	Mother Father	Guardian	Other (Specify)	

This form will become part of your child's permanent record. The information you provide on this form is confidential and it is protected by the Confidentiality Regulations cited here: "The Family Educational Rights and Privacy Act (1974) prohibits unauthorized access to student records and unauthorized release of any student record information identifiable by either student name or student identification number."

^{*}All students between 5 and 21 years of age have the right to a free public education. Children may not be refused admission because of race, color, creed, or national origin, sex, citizenship, handicapping condition, or immigration status.

Hudson Falls Central School Transportation Information Form Hudson Falls School District Policy

- 1. Students who are in Pre-K or Kindergarten MUST be met by an Adult, if nobody is there to meet the student, they will be taken back to school.
- 2. Transportation Information Form must be filled out for each school year, even if the information is the same as the previous year.
- 3. Transportation Information Forms are available at each school and/or the Transportation Department.

NOTE: REQUEST FORM <u>MUST</u> BE FILLED OUT PRIOR TO CHANGE AND PLEASE PLAN FOR CHANGES TO TAKE A MINIMUM OF ONE WEEK TO PROCESS!

Today's Dat	e	Effective Date:					
Student's Na	ame:			Grade:			
Parent/Guardian Name:							
Primary Home Address:							
Home Phone	:	Work Pho	ne:	Cell Phone:			
AM Sitter/C	hild Care Prov	ider :					
Address:							
Sitter Home	Phone:		Sitter Cell Pl	none:			
Please circle	which days yo	ur child will be	PICKED UP a	t daycare:			
MON	TUES	WED	THURS	FRI			
PM Sitter/Ch	ild Care Provi	der :					
Address:							
Sitter Home Phone:			Sitter Cell Ph	one:			
Please circle which days your child will be DROPPED OFF to daycare:							
MON	TUES	WED	THURS	FRI			
	Parent/Guard	ian Signature_	<u></u>				

Please mail to: Hudson Falls Central School

Transportation Department 3663 Burgoyne Avenue Hudson Falls, NY 12839 FAX 518-747-9179

rev 3/30/16

Dear Parent, Guardian, and School Staff:

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

The Hudson Falls Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. We will use Integrated Pest Management (IPM) practices. IPM practices are designed to have minimal effects on non-target species and on human health. Certain methods of pest control may not be preceded by a notification.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please complete the form below and return it to David McKeighan, the Hudson Falls Central School District pesticide representative at 3665 Burgoyne Avenue, Hudson Falls, NY 12839. Tel 681-4570. Fax no. 747-8554. E-mail dmckeighan@hfcsd.org.

Hudson Falls Central School District Request for Pesticide Application Notification (please print)				
School Building				
Please Print Parent	t/Guardian Name:	Address:		
Date:	Phone:	Town:		

Please feel free to contact David McKeighan the Hudson Falls Central School District pesticide representative at 3665 Burgoyne Avenue, Hudson Falls, NY 12839. Tel 681-4570. Fax no. 747-8554. E-mail dmckeighan@hfcsd.org for further information on these requirements.

HUDSON FALLS CENTRAL SCHOOL DISTRICT – STUDENT QUESTIONNAIRE

STUDENT NAME:	Date of Birth:			
Grade: Reason for student's trans	sfer:			
Are you the legal parent? YES NO (Plea	se Circle One)			
If No, please state relationship to child:				
ELEMENTARY LEVEL: K-5 Please check a	all that apply			
Enjoys School	Almost always completes homework			
Makes friends easily	Has difficulty completing homework			
Is happy and outgoing	Has trouble following school rules			
Follows school rules	Is nervous about a new school			
Gets along well with classmates Has trouble making friends				
Works independently Is shy and withdrawn				
UPK/Pre-K K 2 nd 4 th 6 th 8 th 10 th Has your child ever been suspended from scho	1 st 3 rd 5 th 7 th 9 th 11 th			
Has your child ever received a psycho education	onal evaluation? YES NO If yes, at what grade level?			

,	ith ADD/ADHD? YES NO (Please circle one) hysician	
•	or threatening behaviors? YES NO (Please circle o	one)
	with any outside service providers such as social service providers, probation, PINS Diversion, etc.? YES Not service providers below:	
Do we have your permission to share i	information regarding your child with the above ser YES NO (please circle one)	vice providers?
•	le services for your family? YES NO (please circle	one)
Please note here any specific behavior	ral/social/emotional concerns that you have about y	your child:
Please note here any comments/sugge	estions you may have regarding your child's educati	onal program:
BAND / ORCHESTRA / CHOIR		
If your child participates in a music pro	ogram, please circle which program listed below.	
Band 5 6 7 8 9 10 11 12	What instrument?	Own or Rent
Orchestra 4 5 6 7 8 9 10 11 12	What instrument?	Own or Rent
Choir 7 8 9 10 11 12		
Parent/Guardian Name (Please Print)		
Parent/Guardian Signature	D	ate

2017-18 School Year New York State Immunization Requirements for School Entrance/Attendance¹

NOTES:

Children in a prekindergarten setting should be age-appropriately immunized. The number of doses depends on the schedule recommended by the Advisory Committee on Immunization Practices (ACIP). For grades Pre-k through 9, intervals between doses of vaccine should be in accordance with the ACIP-recommended immunization schedule for persons 0 through 18 years of age. (Exception: intervals between doses of polio vaccine DO NOT need to be reviewed for grades 4, 5, 10, 11 and 12.) Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below. Intervals between doses of vaccine DO NOT need to be reviewed for grades 10 through 12. See footnotes for specific information for **each** vaccine. Children who are enrolling in grade-less classes should meet the immunization requirements of the grades for which they are age equivalent.

Dose requirements MUST be read with the footnotes of this schedule.

Vaccines	Prekindergarten (Day Care, Head Start, Nursery or Pre-k)	Kindergarten and Grades 1, 2 and 3	Grades 4 and 5	Grades 6, 7, 8 and 9	Grades 10, 11 and 12	
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap/Td) ²	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years or older or 3 doses if 7 years or older and the series was started at 1 year or older		3 d	oses	
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine booster (Tdap) ³		Not applicable		1 dose		
Polio vaccine (IPV/OPV) ⁴	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older	3 doses	
Measles, Mumps and Rubella vaccine (MMR) ⁵	1 dose	2 doses				
Hepatitis B vaccine ⁶	3 doses		es ses vax) for children wh en the ages of 11 thr			
Varicella (Chickenpox) vaccine ⁷	1 dose	2 doses	1 dose	2 doses	1 dose	
Meningococcal conjugate vaccine (MenACWY) ⁸		Not applicable		Grades 7 and 8: 1 dose	Grade 12: 2 doses or 1 dose if the dose was received at 16 years or older	
Haemophilus influenzae type b conjugate vaccine (Hib) ⁹	1 to 4 doses	Not applicable				
()						
Pneumococcal Conjugate vaccine (PCV) ¹⁰	1 to 4 doses		Not appli	cable		



- Demonstrated serologic evidence of measles, mumps, rubella, hepatitis B, varicella
 or polio (for all three serotypes) antibodies is acceptable proof of immunity
 to these diseases. Diagnosis by a physician, physician assistant or nurse
 practitioner that a child has had varicella disease is acceptable proof of
 immunity to varicella.
- 2. Diphtheria and tetanus toxoids and acellular pertussis (DTaP) vaccine. (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive a 5-dose series of DTaP vaccine at 2 months, 4 months, 6 months and at 15 through 18 months and at 4 years or older. The fourth dose may be received as early as age 12 months, provided at least 6 months have elapsed since the third dose. However, the fourth dose of DTaP need not be repeated if it was administered at least 4 months after the third dose of DTaP. The final dose in the series must be received on or after the fourth birthday.
 - b. If the fourth dose of DTaP was administered at 4 years or older, the fifth (booster) dose of DTaP vaccine is not required.
 - c. For children born before 1/1/2005, only immunity to diphtheria is required and doses of DT and Td can meet this requirement.
 - d. Children 7 years and older who are not fully immunized with the childhood DTaP vaccine series should receive Tdap vaccine as the first dose in the catch-up series; if additional doses are needed, use Td vaccine. If the first dose was received before their first birthday, then 4 doses are required. If the first dose was received on or after the first birthday, then 3 doses are required. A Tdap vaccine (or incorrectly administered DTaP vaccine) received at 7 years or older will meet the 6th grade Tdap requirement.
- 3. Tetanus and diphtheria toxoids and acellular pertussis (Tdap) vaccine. (Minimum age: 7 years)
 - a. Students 11 years or older entering grades 6 through 12 are required to have one dose of Tdap. A dose received at 7 years or older will meet this requirement.
 - b. Students who are 10 years old in grade 6 and who have not yet received a Tdap vaccine are in compliance until they turn 11 years old.
- 4. Inactivated polio vaccine (IPV) or oral polio vaccine (OPV). (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive a series of IPV at 2 months, 4 months and at 6 through 18 months, and at 4 years or older. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
 - b. For students who received their fourth dose before age 4 and prior to August 7, 2010, 4 doses separated by at least 4 weeks is sufficient.
 - If the third dose of polio vaccine was received at 4 years or older and at least 6 months after the previous dose, the fourth dose of polio vaccine is not required.
 - d. Intervals between the doses of polio vaccine do not need to be reviewed for grades 4, 5, 10, 11 and 12 in the 2017-18 school year.
 - e. If both OPV and IPV were administered as part of a series, the total number of doses and intervals between doses is the same as that recommended for the U.S. IPV schedule. If only OPV was administered, and all doses were given before age 4 years, 1 dose of IPV should be given at 4 years or older and at least 6 months after the last OPV dose.
- 5. Measles, mumps, and rubella (MMR) vaccine. (Minimum age: 12 months)
 - a. The first dose of MMR vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
 - b. Measles: One dose is required for prekindergarten. Two doses are required for grades kindergarten through 12.
 - c. Mumps: One dose is required for prekindergarten and grades 10 through 12. Two doses are required for grades kindergarten through 9.
 - d. Rubella: At least one dose is required for all grades (prekindergarten through 12).

6. Hepatitis B vaccine

- a. Dose 1 may be given at birth or anytime thereafter. Dose 2 must be given at least 4 weeks (28 days) after dose 1. Dose 3 must be at least 8 weeks after dose 2 AND at least 16 weeks after dose 1 AND no earlier than age 24 weeks.
- b. Two doses of adult hepatitis B vaccine (Recombivax) received at least 4 months apart at age 11 through 15 years will meet the requirement.
- 7. Varicella (chickenpox) vaccine. (Minimum age: 12 months)
 - a. The first dose of varicella vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
 - b. For children younger than 13 years, the recommended minimum interval between doses is 3 months (if the second dose was administered at least 4 weeks after the first dose, it can be accepted as valid); for persons 13 years and older, the minimum interval between doses is 4 weeks.
- 8. Meningococcal conjugate ACWY vaccine. (Minimum age: 6 weeks)
 - a. One dose of meningococcal conjugate vaccine (Menactra or Menveo) is required for students entering grades 7 and 8.
 - b. For students in grade 12, if the first dose of meningococcal conjugate vaccine was received at 16 years or older, the second (booster) dose is not required.
 - c. The second dose must have been received at 16 years or older. The minimum interval between doses is 8 weeks.
- 9. Haemophilus influenzae type b (Hib) conjugate vaccine. (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive Hib vaccine at 2 months, 4 months, 6 months and at 12 through 15 months. Children older than 15 months must get caught up according to the ACIP catch-up schedule. The final dose must be received on or after 12 months.
 - b. If 2 doses of vaccine were received before age 12 months, only 3 doses are required with dose 3 at 12 through 15 months and at least 8 weeks after dose 2.
 - c. If dose 1 was received at age 12 through 14 months, only 2 doses are required with dose 2 at least 8 weeks after dose 1.
 - d. If dose 1 was received at 15 months or older, only 1 dose is required.
 - e. Hib vaccine is not required for children 5 years or older.
- 10. Pneumococcal conjugate vaccine (PCV). (Minimum age: 6 weeks)
 - a. Children starting the series on time should receive PCV vaccine at 2 months, 4 months, 6 months and at 12 through 15 months. Children older than 15 months must get caught up according to the ACIP catch-up schedule. The final dose must be received on or after 12 months.
 - b. Unvaccinated children ages 7 through 11 months of age are required to receive 2 doses, at least 4 weeks apart, followed by a third dose at 12 through 15 months.
 - Unvaccinated children ages 12 through 23 months are required to receive 2 doses of vaccine at least 8 weeks apart.
 - d. If one dose of vaccine was received at 24 months or older, no further doses are required.
 - e. For further information, refer to the PCV chart available in the School Survey Instruction Booklet at: www.health.ny.gov/prevention/immunization/schools

For further information, contact:

New York State Department of Health Bureau of Immunization Room 649, Corning Tower ESP Albany, NY 12237 (518) 473-4437

New York City Department of Health and Mental Hygiene Program Support Unit, Bureau of Immunization, 42-09 28th Street, 5th floor Long Island City, NY 11101 (347) 396-2433

Hudson Falls Central School District Health History Form (Page 1 of 2)

Student Name	DOB	 Grade	

Health History to be completed by Parent/Guardian: If you answer "yes" to any questions, please give details on back of form. Place an "X" in the correct box

	Yes	No		Yes	No
Ever been restricted by a medical provider from sports participation for any reason?			Has not had an injury, pain, swelling of joint that caused him/her to miss game or practice since last physical?		
Have an ongoing medical condition? Please check below: Asthma Diabetes Seizures Other Sickle Cell Trait or Disease			Ever been unable to move arms/legs, or had tingling, numbness or weakness after being hit or falling?		
Ever had surgery?			Ever have headaches with exercise?		
Ever spent the night in the hospital?			Ever had a seizure?		
Have a life threatening allergy? Medication Food Insect bites Pollen Latex Other			Ever had a hit to the head that caused a headache, dizziness, nausea, confusion or a concussion?		
Carry an epinephrine auto-injector?			Currently being treated for a seizure disorder or epilepsy		
Ever passed out during or after exercise?			Use a brace, orthotic or other device?		
Ever complained of lightheadedness or dizziness during or after exercise?			Have any problems with hearing or wear hearing aids?		
Ever complained of chest pain, tightness or pressure during or after exercise?			Have any problems with hearing or wear hearing aids?		
Ever complained of fluttering in their chest, skipped beats or their heart racing or have a pacemaker?			Have any special devices or prostheses (insulin pump, glucose sensor, ostomy bag, etc.)?		
Ever had a test done on their heart? (e.g EKG, echocardiogram, stress test)			Have any problems with vision; have vision in only one eye?		
Ever been told they Have a heart condition or problem?			Wear glasses or contact?		
Ever had high or low blood pressure?			Ever had a hernia?		
Ever been told they have asthma?			Have only 1 functioning kidney?		
Wheeze or cough frequently during or after exercise?			Have a bleeding disorder?		
Ever complained of getting more tired or short of breath that their friends during exercise?			FEMALES ONLY: Started her period? Age began? How often?		
Use or carry an inhaler or nebulizer?			Date of last period		
Ever become ill while exercising in hot weather?			MALES ONLY: Does he have only one testicle?		
On a special diet or have to avoid certain foods?			FAMILY HISTORY: Has any relative been diagnosed with a heart condition, hypertrophic cardiomyopathy, Marfan Syndrome, right ventricular cardiomyopathy, long or short QT syndrome, catecholaminergic polymorphic ventricular tachycardia?		
Have to worry about their weight?			Has any relative died suddenly before the age of 50 from unknown or heart related causes?		

Student Name ______ DOB _____ Grade ___ Please explain fully any question you answered "yes" to in the space below. By signing this application, I certify under penalty of perjury and false swearing that my answers are correct and complete to the best of my knowledge. I also certify that:I understand the questions and statements on this application. I have read and understand the legal information. I understand the penalties for giving false information or breaking the rules. I certify that to the best of my knowledge my answers are complete and true. My child may have a school physical _____ Yes _____ No Signature

Date Signed

Hudson Falls Central School District Health History Form (Page 2 of 2)

HUDSON FALLS CENTRAL SCHOOL

DENTAL HEALTH CERTIFICATE

Name	Date of Birth
School	Grade
Date of Comprehensive Dental Exam	ination
	of dental health to permit
his/her attendance in school: ((please check)
Yes No	
Dental Provider's Signature:	Phone:
Provider's Name/Address:	

In accordance with New York State Education Law, a dental health certificate is requested of all new entrants and students in grades K, 2, 4, 7, and 10. The date of the dental health exam shall not be more than 12 months prior to the commencement of the school year in which the exam is requested.

Parents/Guardians of students without dental insurance or with limited insurance, should contact the Health Office in which their child attends. Parents/guardians needing assistance in locating a dental provider should also contact their child's Health Office. If you have questions or concerns regarding this request, please contact Brenda Brooks, School Nurse-Teacher at (518) 747-2121 ext. 4218.



HFCSD Chromebook User Guidelines and Acceptable Use Policy Student Account Hudson Falls Central School District, Hudson Falls, NY 12839

HFCSD is pleased to offer our students individual access to Chromebooks in grades 5-10. Access to Chromebooks is a privilege, not a right, and is to be used by HFCSD students only. They are provided to enhance, enrich and facilitate teaching and learning. Chromebooks are to be used for school related use, curriculum support, research, communications and other instructional purposes. We believe the advantages to having access to digital resources far outweigh any disadvantages to not providing access to technology in the school environment. To that end, students and staff have participated in appropriate trainings and use Positive Behavior Intervention Strategies to help facilitate the use of technology in the classroom.

The following guidelines are provided to help manage the use of this equipment. These guidelines apply to Chromebooks owned by HFCSD.

- 1. Chromebooks used by school district students remain the legal property of HFCSD.
- 2. Before a Chromebook is issued, the student and parent must sign the HFCSD Chromebook User Agreement, as well as the HFCSD Acceptable Use Policy. Both the User Agreement and the Acceptable Use Policy will remain on file with IT Administration.
- 3. Students will be responsible for any data on the Chromebook outside of the default image. Any intentional malicious activity caused by student data will be the student's sole responsibility.
- 4. In the event of problems with the Chromebook, the user will immediately bring it to the attention of the teacher or building lab assistant.
- 5. Chromebooks will be turned in at the end of the year for all students 5-8 or prior to a student transferring out of the district. Chromebooks can be turned in to the building lab assistant or directly to the IT Dept.
- 6. It is the student's responsibility to keep their assigned Chromebook secure and protected at all times.

Safe Care and Use

- 1. Chromebooks should be shut down when not in use to conserve battery life and at the end of each day.
- 2. Never leave Chromebooks in an unsecure location or unattended in a classroom.
- 3. It is your responsibility to return your Chromebook at the end of each day to its designated charging station or arrive at school prepared with a fully charged Chromebook.
- 4. Carry your Chromebook closed. Do not place anything on the keyboard before closing the lid. (pens, earbuds, notebooks)
- 5. Keep drinks, food, lotions, liquids of any kind and other harmful materials away from your Chromebook.

HFCSD Chromebook User Agreement and Acceptable Use Policy

- I will take good care of my Chromebook knowing that I will be issued the same Chromebook each year
- I will never leave my Chromebook unattended or in an unsecured or unsupervised location
- I will not loan my Chromebook to others
- I will be responsible for charging my Chromebook
- I will use my Chromebook for educational purposes only
- I will be responsible for all damage caused by neglect or abuse
- I understand any form of cyberbullying is strictly prohibited and will result in removal of all email and Internet privileges
- I understand that failure to return my Chromebook if I move or at the end of the school year will be considered unlawful appropriation of public school property
- I understand that the use of the Internet as part of my educational program is a privilege, not a right, and inappropriate use will result in removal of these privileges

This application indicates that you agree and will follow the guidelines and regulations for Internet access and use of your Chromebook.

Student Name:	
Student Signature:	
School:	Grade:
related use. I have read the Chromebook User those guidelines. The terms and conditions of this agreement are	FCSD and is intended only for my individual school/district Guidelines and agree to abide by the terms and conditions on e subject to change. The may result in disciplinary action by the issuing administrative
Student Signature:	Date:
Parent/Guardian Signature:	Date:
Print Parent/Guardian Name:	

Questions regarding this application may be directed to help@hfcsd.org or by calling 681-4357

Please return this form to your homeroom teacher or the main office.

Student - Internet Account Acceptable Use Policy (AUP) Hudson Falls Central School District, Hudson Falls, NY 12839

Computers, networks, and on-line access are used to support learning and to enhance instruction. These tools and connections to the Internet allow communications with millions of users through hundreds of thousands of networks. Your application for an internet account indicates you will comply with the "Acceptable Use Policy" and regulations which are found on the reverse side of this form, and will be a responsible, efficient and ethical user. Failure to adhere to the policies and guidelines will result in the revocation of the use privileges.

use privileges.	Date	
	Home Phone nt information:	Hudson Falls High School Hudson Falls Middle School Hudson Falls Intermediate School
Date of Birth:		
	the appropriate use of the Internet from:	
-		_ Date
	Items 3-5 must be initialed by the applicant ulations are found on the reverse side of this fo	orm)
3. I have read the Hudson Falls Bo	ard of Education policies and will comply with it and the re	eferenced policies.
YES	NO (Please initial appropriate box)	
I understand that any violation of incurred and possible prosecution.	of the "Acceptable Use Policy" will result in loss of access, n.	personal payment of any fees
YES	NO (Please initial appropriate box)	
5. I understand that the use if the Intercancellation of these privileges.	net as part of an educational program is a privilege, not a right, an	d inappropriate use will result in
YES	NO (Please initial appropriate box)	
of appropriate educational value. Or	eople all over the world also comes the availability of mater a global network, it is impossible to restrict access to all c that access to telecommunication networks and computers	ontroversial materials. It is the
	udents and Parents/Guardian: complete this b ment, I am confirming I have read, understand, and will abide by	
Signature of Student:	Date:	
nature of the Internet, I understand th authorized for educational purposes. understand that my son/daughter may controversial. I assume this risk by c	eps to electronically block inappropriate materials and sites. Unfoat my son/daughter may be able to gain access to services on the I I, also, understand the communications on the Internet are not cer gain access to information and communications which I may find onsenting to allow my son/daughter to participate in the use of the school year as long as the procedures, policies, and guidelines are	Internet which the District has not assored by the district. Further, I d inappropriate, offensive, and Internet. I understand that my child
Signature of Parent/Guardian:	Date	2:
Print or type Parent/Guardian's i	name:	

STAFF AND STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES

The following comprise the rules and regulations relating to the use of the district's computer network system: **Administration:**

- The Superintendent of Schools shall designate the Director of Education Technology (DET) to over see the district's computer network.
- The DET shall monitor and examine all network activities as deemed appropriate to ensure proper use of the district technologies.
- He/she shall disseminate and interpret district policy and regulations governing use of the district's network at the building level with all network users.
- 4. He/she shall provide employee training for proper use of the network and will ensure that staff supervising students using the district's network provide similar training to their students, including copies of district policy and regulations governing use of the district's network.
- He/she shall insure that all disks and software loaded onto the computer network have been scanned for computer viruses.
- All student agreements to abide by district policy and regulations shall be kept on file in the district office or other appropriate site.

System Access:

The following individuals may be designated as members with access to the computer network system:

- Intermediate, Middle and secondary students may be granted an account for the duration
 of time allowed by District Administration.
- 2. K-3 teachers may apply for a class and/or individual account.
- B. Other district employees as deemed necessary.
- 4. Community members as deemed necessary.

Procedures for Proper Use:

- The district's computer network shall be used only for educational purposes consistent with the district's
 mission and goals.
- 2. The individual in whose name an account is issued is responsible at all times for its proper use.
- 3. Network users will be issued a log-in name and password. Passwords must be changed every 90 days.
- Network users identifying a security problem on the district's system must notify the appropriate teacher, administrator, or computer coordinator. Do not demonstrate the problem to anyone else.
- Student account information will be maintained in accordance with applicable education records, law and district policy and regulations.
- Copyrighted material may not be placed on any computer connected to the district's network without author's permission. Only staff specially authorized may upload copyrighted material to the network.
- Copyrighted material shall be used in accordance with the fair use doctrine and district policy and regulations.
- Any network user identified as a security risk or having a history of violations of district computer use guidelines may be denied access to the district's network.
- Only instructional materials approved by the DET and/or the Assistant Superintendent of Curriculum may be loaded on the district network and/or stand-alone desktop computers.

Prohibitions:

The following is a list of prohibited actions concerning use of the district's computer network. Violation of any of these prohibitions may result in discipline or other appropriate penalty, including suspension or revocation of a user's access to the network.

- 1. There must be no sharing of passwords.
- Attempts to read, delete, copy or modify the electronic mail of other system users is prohibited as is deliberate interference with the ability of system users to send/receive electronic mail. Forgery and attempted forgery of electronic mail messages is prohibited.
- No personal software or disks may be loaded onto the district's computers and/or network, without permission of the DET.
- Attempts by a student to log on to the district's system in the name of another individual, with or without the individual's password is prohibited.
- With the use of network resources system users shall not encourage the use of tobacco, alcohol, or controlled substances or otherwise promote any other activity prohibited by district policy, state, or federal law.
- 6. Use of computer access to data and access to secure areas other than for educational purposes is prohibited.
- 7. System users shall not evade, change, or exceed resource quotas as set by the administration. A user who continues to violate disk space quotas may have their files removed by the DET. Such quotas may be exceeded only by requesting to the appropriate administrator or system coordinator that disk quotas be increased and stating the need for the increase.
- Transmission of material, information, or software in violation of any district policy or regulation, local, state, or federal law is prohibited.
- P. Vandalism will result in cancellation of system use and network privileges. Vandalism is defined as a malicious attempt to harm or destroy district equipment or materials, including software and related print material, data of another user of the district's system or any of the agencies or other networks that are connected to the Internet. This includes, but is not limited to, the uploading, downloading, or creating of computer viruses.
- Tampering with or misuse of the computer system or taking any other action inconsistent with this policy and regulation will be viewed as a security violation.
- Any form of "cyber bullying" is strictly prohibited and will result in immediate revocation of all email and Internet privileges.

Any user of the District's Computer System (DCS) that accesses another network or other computer resources shall be subject to that network's Acceptable use policy. All uses of district technology resources from home are subject to the same rules, regulations, and penalties resulting from a violation of this policy.

Sanctions:

I. The DET will report any unacceptable behavior by the user to the appropriate building/district administrator who will take appropriate disciplinary action. Violations of district policy may result in a loss of access to the DCS and/or disciplinary action. When applicable, law enforcement agencies may be involved.

Notification:

All staff will be given a copy of the District's policies on staff and student use of computerized information resources and the regulations established in connections with those policies. Each staff member will sign an acceptable use agreement before establishing an account or continuing their use of the DCS.

USE OF COMPUTERIZED INFORMATION RESOURCE

The Board of Education will provide users with various computerized information resources through the DCS consisting of software, hardware, computer networks and electronic communication systems. This will include access to electronic mail, so called "on-line" services and "Internet." It will also include independent access to the DCS from their home or other remote locations. All use of the DCS, including independent use off premises, shall be subject to this policy and accompanying regulations.

The Board encourages users to make use if the DCS to explore educational topics, conduct research and contact others in the educational world. The Board anticipates that users access to various computerized information resources will both expedite the performance of tasks associated with their positions and assignments. Toward that end, the Board directs the Superintendent or his/her designee(s) to provide users with training in the proper and effective use of the DCS.

Use of the DCS is conditioned upon written agreement by users that use of the DCS will conform to the requirements of this policy and any regulations adopted to insure acceptable use of the DCS. All such agreements shall be kept on file in the office of the DET.

Generally, the same standards of acceptable user conduct which apply to any aspect of job performance shall apply to use of the DCS. Electronic mail and tele-communications are not to be utilized to share confidential information about others

This policy does not attempt to articulate all required and/or acceptable uses of the DCS, nor is it the intention of this policy to define all inappropriate usage. Administrative regulations will further define general guidelines of appropriate conduct and use as well as proscribed behavior.

District users shall also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and rights of privacy created by federal and state

Users who engage in unacceptable use may lose access to the DCS and may be subject to further discipline under the law. Legal action may be initiated against a user who willfully, maliciously or unlawfully damages or destroys property of the district.

Privacy Rights

User data files and electronic storage areas shall remain District property, subject to District control and inspection. The DET may access all such files and communications to insure system integrity and that users are complying with requirements of this policy and accompanying regulations. Users should NOT expect that information stored on the DCS will be private.

Implementation

Administrative regulations will be developed to implement the terms of this policy, addressing general parameters of acceptable user conduct as well as prohibited activities so as to provide appropriate guidelines for all users of the pro-

AGREEMENT FOR SCHOOL DISTRICT STAFF USE OF COMPUTERIZED INFORMATION RESOURCES

In consideration for the privilege of using the DCS, I agree that I have been provided with a copy of the District's policies on staff and student use of computerized information resources and the regulations established in connection with those policies. I agree to adhere to the staff policy and the regulations herein. I also agree to adhere to related policies published in the Staff handbook. I shall report all student violations of the District's policy on student use of computerized information resources to district officials.

I understand that failure to comply with these policies and accompanying regulations may result in the loss of my access to the DCS and may, in addition, result in the imposition of discipline under the law and/or the applicable bargaining agreement. I further understand that the District reserves the right to pursue legal action against me if I willingly, maliciously, or unlawfully damage or destroy property of the District.

ATHLETIC PARTICIPATION REGISTRATION FORM

Address:	Phone:		
Student Name:Address:			
Residence in School District The person(s) you are living with in this district:			
Parent Name:	Phone:		
********************Previous School Information	on*******		
Has your child previously played a sport? Yes If yes, please fill out transfer notification form, if n			
Previous School:			
Sports Played in Previous School Fall Sport Winter Sport Spring Sport	Level and Number of Years Played ModifiedJVVarsityModifiedJVVarsityModifiedJVVarsity		
Previous Address:			
The person(s) you are living with in this district:			
Reason for leaving previous school:			
***************************Academic Information*	*******		
ear Entered 9th grade: Verification:			
Have you ever been retained in a grade in High School? _ If Yes, which grade?			
PLEASE LIST OTHER HIGH SCHOOLS THAT TH	E STUDENT HAS ATTENDED		

TRANSFER NOTIFICATION



Athletic Director's signature ___

This form must be completed for all transfer students and submitted to:

UPON RECEIPT OF PART ONE IN THE SECTION OFFICE, THE STUDENT IS ELIGIBLE TO PRACTICE; BUT CANNOT PARTICIPATE IN A CONTEST UNTIL APPROVED BY THE SECTION.

Please check one: (The required supporting documentation must be attached.)

school within the district boundaries of his/her residence.				
district with one of the aforementioned parents is exempt provided it occurs once every six months. The legal separation agreement must				
<u>Divorced/Legally Separated Parents</u> A student from divorced or legally separated parents who moves into a new school district with one of the aforementioned parents is exempt provided it occurs once every six months. The legal separation agreement must address custody, child support, spouses support and distribution of assets and be filed with the County Clerk or issued by a Judge. (proof required) Parent(s) Signature				
Homeless Student declared homeless by the Superintendent under McKinney-Vento Legislation [NYSED 100.2].				
Other: Refer to By-Law #30 and state applicable exemption.				
Residency Change NYSPHSAA transfer/residency policy states: Refer to By-Law & Eligibility Standards #30. (A residency is changed when one is abandoned and another one established through action and intent. Residency requires one's physical presence as an inhabitant and the intent to remain indefinitely. The mere renting of property within the District does not confer residency. The Superintendent determines residency for enrollment, but this more restrictive requirement is needed for athletic eligibility per NYSPHSAA regulations.				
By signing this document I attest that our previous residence has been abandoned by the immediate family and our current residence has been established through action and intent. I attest that the immediate family will be physically residing at our current address as inhabitants and intend to remain indefinitely. I attest that the student has transferred without inducement, recruitment or having sought an athletic advantage or to avoid discipline at the sending school. Parent Signature: Date:				
Print Parent's Name:				
PART ONE				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL Receiving School: Student's Name:				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL Seceiving School: Student's Name: Date of Transfer: Date of Birth: Grade Level: Date Entered 9 th Grade:				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL Seceiving School: Student's Name: Date of Transfer: Date of Birth: Grade Level: Date Entered 9 th Grade: Student/Family Previous Address:				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL Student's Name:				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL seceiving School: Student's Name: Date of Transfer: Date of Birth: Grade Level: Date Entered 9 th Grade: Student/Family Previous Address: Student/Family Present Address: arent's Names and Current Address(es) Parent #1's name & address)				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL Seceiving School:				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL Student's Name:				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL Student's Name:				
teceiving School: Student's Name: Date of Birth: Grade Level: Date Entered 9th Grade: Student/Family Previous Address: Student/Family Present Address: Student/Family Present Address: Student/Family Present Address(es)				
TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL Student's Name:				

Date ____

PART TWO TO BE COMPLETED BY SCHOOL STUDENT PREVIOUSLY ATTENDED AND RETURNED TO STUDENT'S PRESENT SCHOOL Name of Student______ Date entered 9th grade _____ Did student repeat any grades? _____ If yes, which ones? _____ Name of School(s) Attended Prior to Transfer_____ Date of entrance to this school ______ Date of withdrawal from this school _____ Student's address while attending the above school _____ With whom did student reside at this address (name)? Relationship of this (these) person(s)?_____ PART THREE - TRANSFER STUDENT SPORT HISTORY (Please include all sports student participated in.) APP'd (Sel. Class.) School Level Sport Year 7th Grade Yes No Yes No Yes No 8th Grade Yes No Yes No Yes No 9th Grade 10th Grade 11th Grade

The undersigned have no knowledge that the student named herein has transferred to his/her present school without inducement, recruitment or having sought an athletic advantage or to avoid discipline at the sending school.

Superintendent's signature	Date
Principal's signature	Date
Athletic Director's signature	Date

12th Grade

revised: 4/2016

Dear Parents:

Under the Every Student Succeeds Act, the NYS Education Department requires school districts to gather data regarding the military involvement of the parents or guardians of students enrolled in their district. Military involvement includes Army, Navy, Air Force, Marine Corps, or Coast Guard.

The information required pertains to any student whose mother, father, or legal guardian meets the following criteria:

- A) Parent or guardian is full-time active duty in military
- B) Parent or guardian is a civilian working on a military post

Completion of the survey need only be done by those individuals who meet the criteria noted above.

Parent/Guardian Name:		
		Active DutyCivilian (Please check one)
Date entered active duty	Military Branch:	
Custodial Students:		
Name:		Grade:

Thank you for your cooperation ~

Linda Goewey, Superintendent of Schools